



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Tuesday, October 16, 2018 ♦ 6:30 PM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Invocation
3. Pledge of Allegiance

Zoning Public Hearing

4. Request by Howard McMichael, agent for Janice Allred, to rezone 1.65 acres at 1054 Greensboro Road, Units A-F from R-1 to C-1 [Map 102D, Part of Parcel 133, District 3] (staff-P&D)

Regular Business Meeting

5. Public Comments
6. Approval of Agenda
7. Consent Agenda
 - a. Approval of Minutes - October 5, 2018 Regular Meeting (staff-CC)
 - b. Approval of Minutes - October 5, 2018 Executive Session (staff-CC)
 - c. Authorization for Chairman to sign Authorizing Resolution for FTA Section 5311 Grant Application for FY2020 (staff-Transit)
 - d. Authorization for Chairman to sign Fire Suppression Fund Resolution (staff-Finance)
8. Appointment to the Eatonton-Putnam County Library Board (staff-CC)
9. Approval of Change to BOC Meeting Schedule - 11/2/18 meeting (staff-CC)
10. Discussion and possible action concerning Service Delivery Strategy
11. Discussion and possible action concerning distribution of FY19 DATE Funds (SH)

Reports/Announcements

12. County Manager Report
13. County Attorney Report
14. Commissioner Announcements

Closing

15. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Backup material for agenda item:

4. Request by Howard McMichael, agent for Janice Allred, to rezone 1.65 acres at 1054 Greensboro Road, Units A-F from R-1 to C-1 [Map 102D, Part of Parcel 133, District 3] (staff-P&D)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Request by Howard McMichael, agent for Janice Allred, to rezone 1.65 acres at 1054 Greensboro Road, Units A-F from R-1 to C-1 **[Map 102D, Part of Parcel 133, District 3]. ***

PLANNING & DEVELOPMENT-LISA JACKSON STAFF RECOMMENDATION:

The applicant is requesting to rezone 1.65 acres from R-1 to C-1. This property is located behind an existing commercial business, Jerry’s Bait and Tackle. There are several structures on this property that have been utilized for general commercial use. One of the structures is built on both parcels. The applicant would like to combine this parcel with the adjacent C-1 zoned parcel (Map 102D, Parcel 135) but must rezone it to conform to the zoning regulations. The proposed use is commercial which is consistent with the existing and proposed use. The adjacent and nearby properties are zoned C-1 and R-1 which is suitable to the proposed use in the C-1 District. The proposed use will not affect the existing use, value or usability of adjacent or nearby properties. The Comprehensive Plan Future Land Use indicates the future land use as Commercial and meets the intended use. The proposed C-1 zoning will have minimal impact on Greensboro Road or adjacent properties. The current zoning is (R-1) residential, and it is being used as commercial and needs to be brought into code compliance. The proposed use will not cause an excessive or burdensome use of public facilities or services.

Staff recommendation is for approval to rezone 1.65 acres from R-1 to C-1.

PLANNING & ZONING COMMISSION RECOMMENDATION:

Planning & Zoning Commission’s recommendation is for approval to rezone 1.65 acres from R-1 to C-1.

PLANNING & ZONING COMMISSION MINUTES:

Thursday, October 4, 2018

The Putnam County Planning & Zoning Commission conducted a public hearing on Thursday, October 4, 2018 at 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

Present: Joel Hardie, Alan Oberdeck, Frederick Ward, James Marshall, Jr. Staff Present: Lisa Jackson, Courtney Andrews and Jonathan Gladden

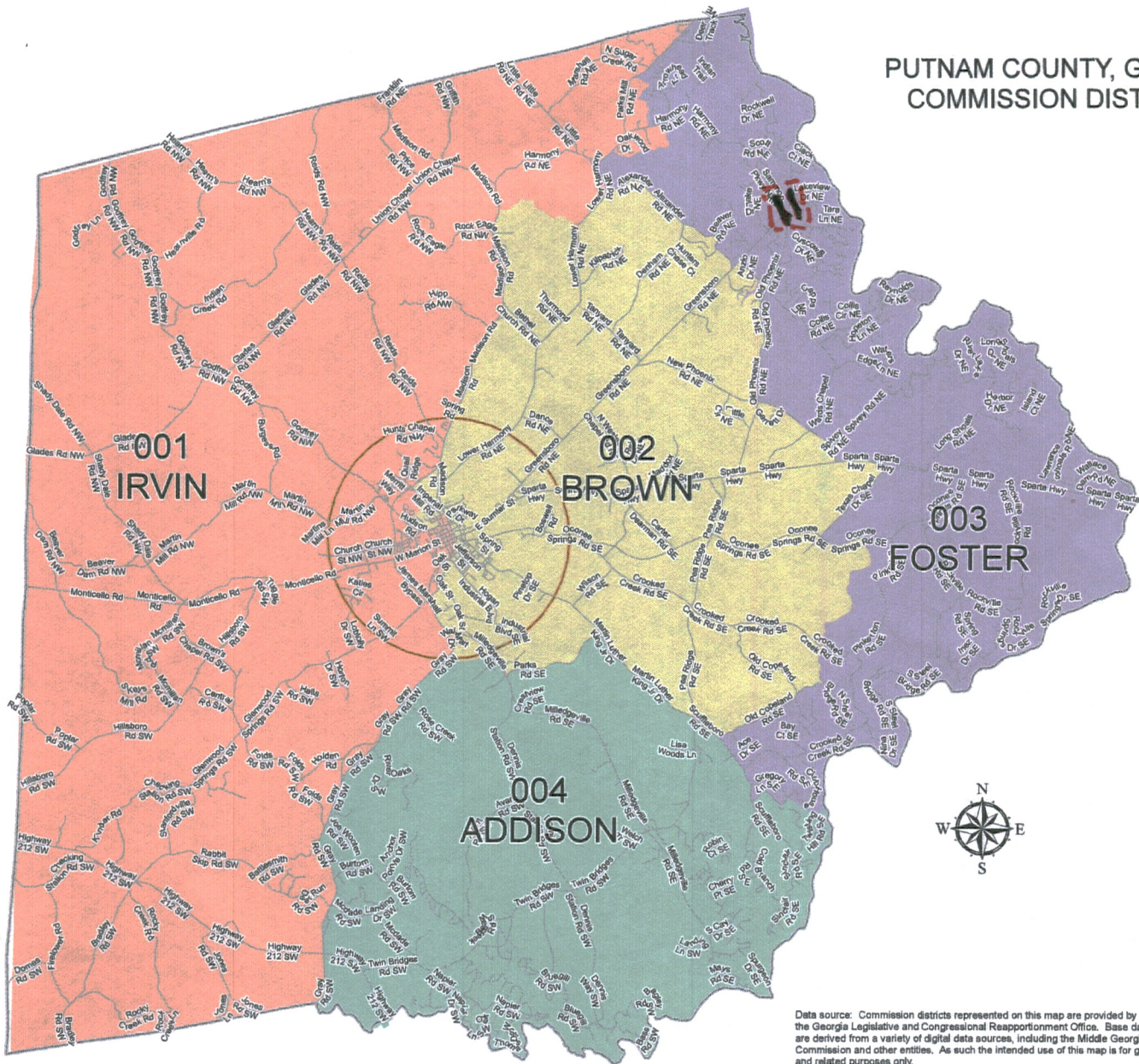
Request by **Howard McMichael, agent for Janice Allred** to rezone 1.65 acres at 1054 Greensboro Road, Units A-F from R-1 to C-1. **[Map 102D, Part of Parcel 133, District 3]. ***

Mr. Howard McMichael represented this request. He stated Ms. Allred owns Jerry's Bait and Tackle which covers two parcels; one of which is a C-1 parcel the

other a R-1 parcel. The rear portion was zoned R-1, with Ms. Allred getting older and the economy at a positive point she would like to rezone and sell the property. **Mr. McMichael** stated the parcel in question was originally the back parcel and not the side. He believed the sign was originally put on the back parcel and it was then moved to the front. **Mr. McMichael** asked for clarification on the condition staff had attached. He explained that the rear parcel is deeded to Mr. Allred's trust while the front parcel is just in Ms. Allred's name. **Ms. Jackson** asked Mr. McMichael if he was planning on subdividing the parcel. He replied he was not. **Ms. Jackson** asked if when rezoned will it stay as one parcel? **Mr. McMichael** stated yes, and it would be combined with the front commercial parcel. **Mr. Marshall** stated that it sounded like an internal legal matter that would not affect recording. **Mr. McMichael** agreed. **Mr. Ward** asked if the part of the property near the lake where fishing occurred was part of the property. **Mr. McMichael** replied no, that was Georgia Power owned. **Mr. Ernie Davis** spoke on this request. He stated a sign was originally put on the back of the property, and he noticed the sign had been moved to the front of the property today. He stated if anyone had been opposed to this they wouldn't have been able to see it. **Mr. Davis** wanted to know what would be built there. **Mr. McMichael** stated nothing new would be built, the request is just concerning the convenience store. **Mr. Marshall** stated that on October 16th, the request would go before the Board of Commissioners where opposition could be heard. **Ms. Jackson** clarified that the original placement of the sign was by the buildings and on the parcel that was being rezoned. **Mr. Davis** stated he was satisfied. Staff recommendation is for approval to rezone 1.65 acres from R-1 to C-1.

Motion for approval to rezone 1.65 acres from R-1 to C-1 made by Member **Oberdeck**, Seconded by Member **Ward**.

Voting Yea: Chairman **Marshall**, Member **Ward**, Member **Oberdeck**, Member **Hardie**



Data source: Commission districts represented on this map are provided by data from the Georgia Legislative and Congressional Reapportionment Office. Base data features are derived from a variety of digital data sources, including the Middle Georgia Regional Commission and other entities. As such the intended use of this map is for general planning and related purposes only.

MAP SCALE: 1" = 5,697.28' SCALE RATIO: 1:88,367.34 DATE: DECEMBER 2016

11. Request by Howard McMichael, agent for Janice Allred to rezone 1.65 acres at 1054 Greensboro Road, Units A-F from R-1 to C-1. [Map 102D, Part of Parcel 133, District 3]. *

PUTNAM COUNTY PLANNING & DEVELOPMENT
117 Putnam Drive, Suite B
Eatonton, GA 31024
Phone: 706-485-2776 + Fax: 706-485-0552
www.putnamga.com

APPLICATION FOR REZONING

APPLICATION NO _____ DATE: 8/30/18

MAP 1020 PARCEL 133

1. Name of Applicant: HOWARD MCMICHAEL
2. Mailing Address: 2000 REYNOLDS PARKWAY GREENSBORO, GA 30642
3. Phone: (home) 706 (office) _____ (cell) 706-473-1999
4. The location of the subject property, including street number, if any: 1054 U.S. 5 A-F GREENSBORO ROAD EATONTON GA 31024
5. The area of land proposed to be rezoned (stated in square feet if less than one acre):
1.65 ACRES
6. The proposed zoning district desired: C-1
7. The purpose of this rezoning is (Attach Letter of Intent) SEE ATTACHED LETTER OF INTENT
8. Present use of property: R-1 Desired use of property: C-1
RESIDENTIAL COMMERCIAL
9. Existing zoning district classification of the property and adjacent properties:
Existing: R-1 KP
North: N/A KP South: C-1 KP East: R-1 KP West: C-1 KP
LAKE OWNER
10. Copy of warranty deed for proof of ownership and if not owned by applicant, please attach a signed and notarized letter of agency from each property owner for all property sought to be rezoned.
SEE ATTACHED
11. Legal description and recorded plat of the property to be rezoned.
SEE ATTACHED
12. The Comprehensive Plan Future Land Use Map category in which the property is located. (if more than one category applies, the areas in each category are to be illustrated on the concept plan. See concept plan insert.): COMMERCIAL KP
13. A detailed description of existing land uses: 10,700 SF GENERAL COMMERCIAL USE
14. Source of domestic water supply: well _____, community water _____, or private provider . If source is not an existing system, please provide a letter from provider.

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www.putnamga.com

- 15. Provision for sanitary sewage disposal: septic system _____, or sewer . If sewer, please provide name of company providing same, or, if new development, provide a letter from sewer provider.
- 16. Complete attachment of Disclosure of Campaign Contributions Form by the applicant and/or the applicant's attorney as required by the Georgia Conflict of Interest in Zoning Act (O.C.G.A. 36-67A).
SEE ATTACHED
- 17. The application designation, date of application and action taken on all prior applications filed for rezoning for all or part of the subject property. (Please attach on separate sheet.)
SEE ATTACHED
- 18. Proof that property taxes for the parcel(s) in question have been paid.
SEE ATTACHED
- 19. Concept plan. If the application is for less than 25 single-family residential lots, a concept plan need not be submitted. (See attachment.)
SEE ATTACHED.
- 20. Impact analysis. If the application is for less than 25 single-family residential lots, an impact analysis need not be submitted. (See attachment.)
SEE ATTACHED

THE ABOVE STATEMENTS AND ACCOMPANYING MATERIALS ARE COMPLETE AND ACCURATE. APPLICANT HEREBY GRANTS PERMISSION FOR PLANNING AND DEVELOPMENT PERSONNEL OR ANY LEGAL REPRESENTATIVE OF PUTNAM COUNTY TO ENTER UPON AND INSPECT THE PROPERTY FOR ALL PURPOSES ALLOWED AND REQUIRED BY THE PUTNAM COUNTY CODE OF ORDINANCES.

Janice Alford

Signature (Property Owner) (Date)

James G. Lee

Signature (Applicant) (Date)

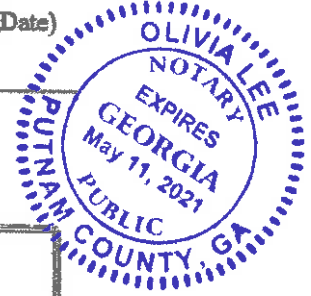
Olivia Lee

Notary Public



Olivia Lee

Notary Public



| Office Use | |
|--|--|
| Paid: \$ <u>50.00</u> (cash) _____ | (check) <u>830</u> (credit card) _____ |
| Receipt No. <u>030922</u> | Date Paid: <u>8-30-18</u> |
| Date Application Received: <u>8-30-18</u> | |
| Reviewed for completeness by: <u>[Signature]</u> | |
| Submitted to TRC: _____ | Return date: _____ |
| Date of BOC hearing: _____ | Date submitted to newspaper: _____ |
| Date sign posted on property: _____ | Picture attached: yes _____ no _____ |

LETTER OF AGENCY - _____

WE, THE UNDERSIGNED OWNERS OF REAL PROPERTY LOCATED IN THE CITY OF EATONTON/PUTNAM COUNTY, GEORGIA, HEREBY APPOINT Howard McMichael Sr. TO BE MY AGENT FOR THE PURPOSE OF APPLYING FOR Re Zoning OF PROPERTY DESCRIBED AS MAP 1020 PARCEL 133, CONSISTING OF 1.165 ACRES, WHICH HAS THE FOLLOWING ADDRESS: 1054 Greensboro Rd. EATONTON, GEORGIA 31024.

Units A thru F

THE ABOVE NAMED AGENT HEREBY IS AUTHORIZED TO COMPLETE AND SIGN THE CITY OF EATONTON/PUTNAM COUNTY APPLICATION FOR Re Zoning ON OUR BEHALF. WE UNDERSTAND THAT THIS LETTER OF AGENCY WILL BE ATTACHED TO AND MADE PART OF SAID FORM AND WILL BE RELIED UPON BY THE CITY OF EATONTON/PUTNAM COUNTY. WE HEREBY INDEMNIFY AND HOLD HARMLESS THE CITY OF EATONTON/PUTNAM COUNTY AND ITS AGENTS AND/OR EMPLOYEES IN THE EVENT THAT THE ABOVE NAMED AGENT SHOULD MISUSE THIS LETTER OF AGENCY AND WE SUFFER DAMAGES AS A RESULT.

THIS 29th DAY OF August, 2018

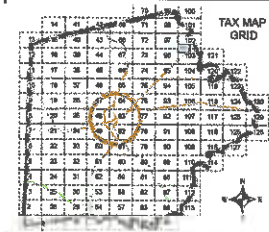
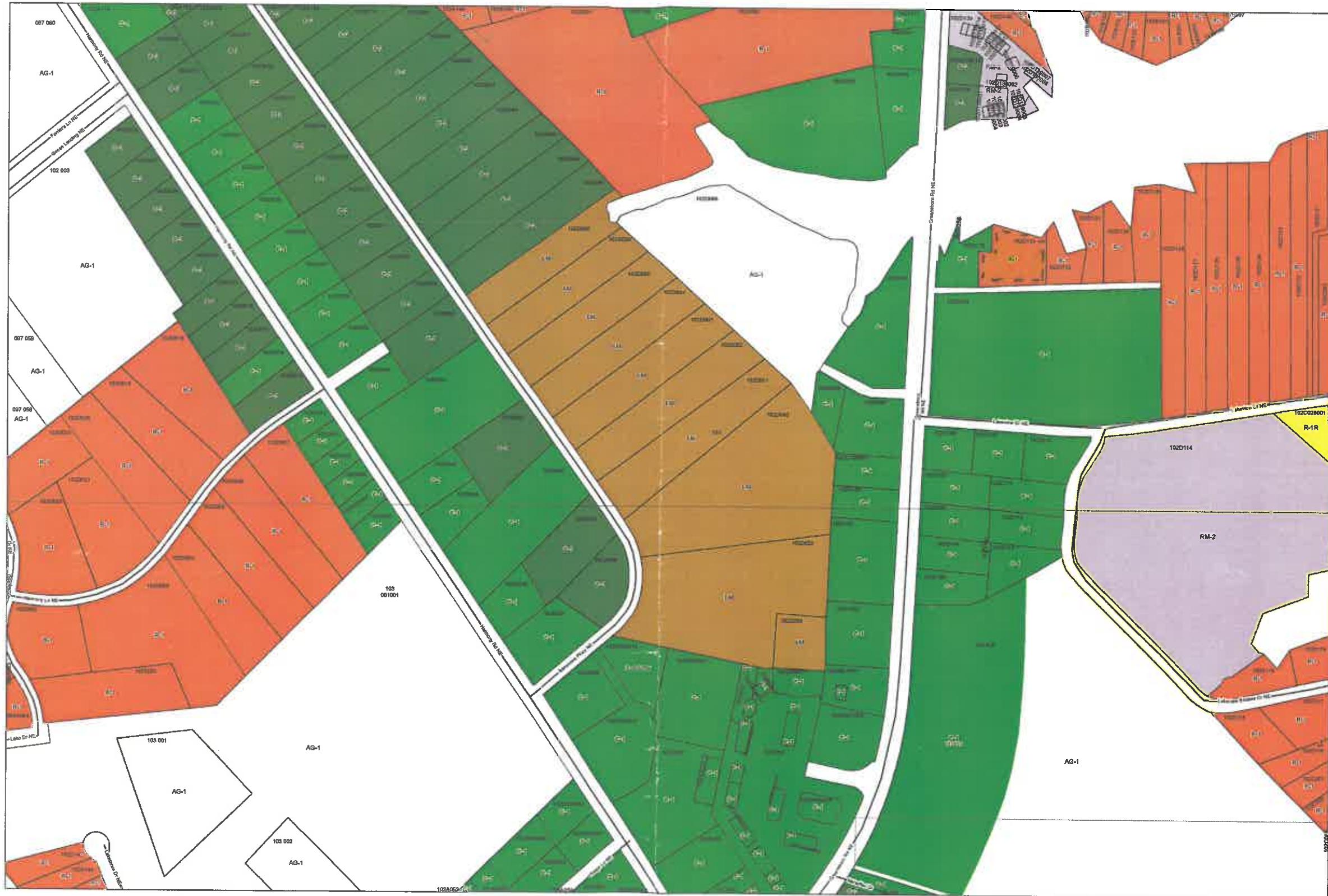
PROPERTY OWNER(S): Janice Allred (Janice Allred)
NAME (PRINTED)

ADDRESS: 1054 Greensboro Rd., Eatonton, GA, 31024 SIGNATURE
PHONE: 706 485-7252

SWORN TO AND SUBSCRIBED BEFORE ME THIS 29th DAY OF August, 2018.

Olivia Lee
NOTARY
MY COMMISSION EXPIRES: 5-11-2021





- Eatonton Limits
- County Boundary
- Roads
- Parcels
- Parcel_Hooks

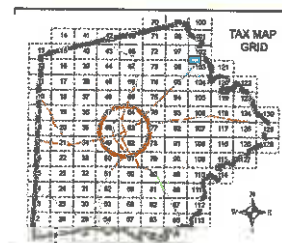
| Zoning | | GEOGRAPHIC FEATURE LEGEND | | | | | | | | | | |
|-----------|----------|---------------------------|------------|------------|-----|---------|-----|-------|-------------|------------|------|------|
| No Code | AG-2 | C-2 CITY | IND-2 CITY | R - 1 CITY | R-1 | RM-2 | C-1 | I-M | MHP | R - 2 CITY | R-1R | RM-3 |
| AG-1 | C-1 CITY | IND-1 CITY | PUBLIC | R - 3 CITY | R-2 | VILLAGE | C-2 | IND-2 | PUBLIC CITY | R - 4 CITY | RM-1 | |
| AG-1 CITY | | | | | | | | | | | | |

MGRC
IT GIS Services
Middle Georgia Regional Commission
175 Emory Hwy
Suite C
Macon, Georgia 31217
(478) 751-6100
(478) 751-6517
Web:
www.middlegeorgia.com
Email:
mg@mgrc.org

**PUTNAM COUNTY, GEORGIA
ZONING MAPS**

MAP 102D

MAP SCALE: 1" = 200' SCALE RATIO: 1:2,400 DATE: MARCH 2016



- Eatonton Limits
- County Boundary
- Roads
- Parcels
- Parcel_Hooks

GEOGRAPHIC FEATURE LEGEND

- Agriculture/Forestry
- Commercial
- Industrial
- Mixed Use
- Park/Recreation/Conservation
- Public/Institutional
- Residential
- Transportation/Communication/Utilities
- Undeveloped/Vacant

MGRC
IT GIS Services

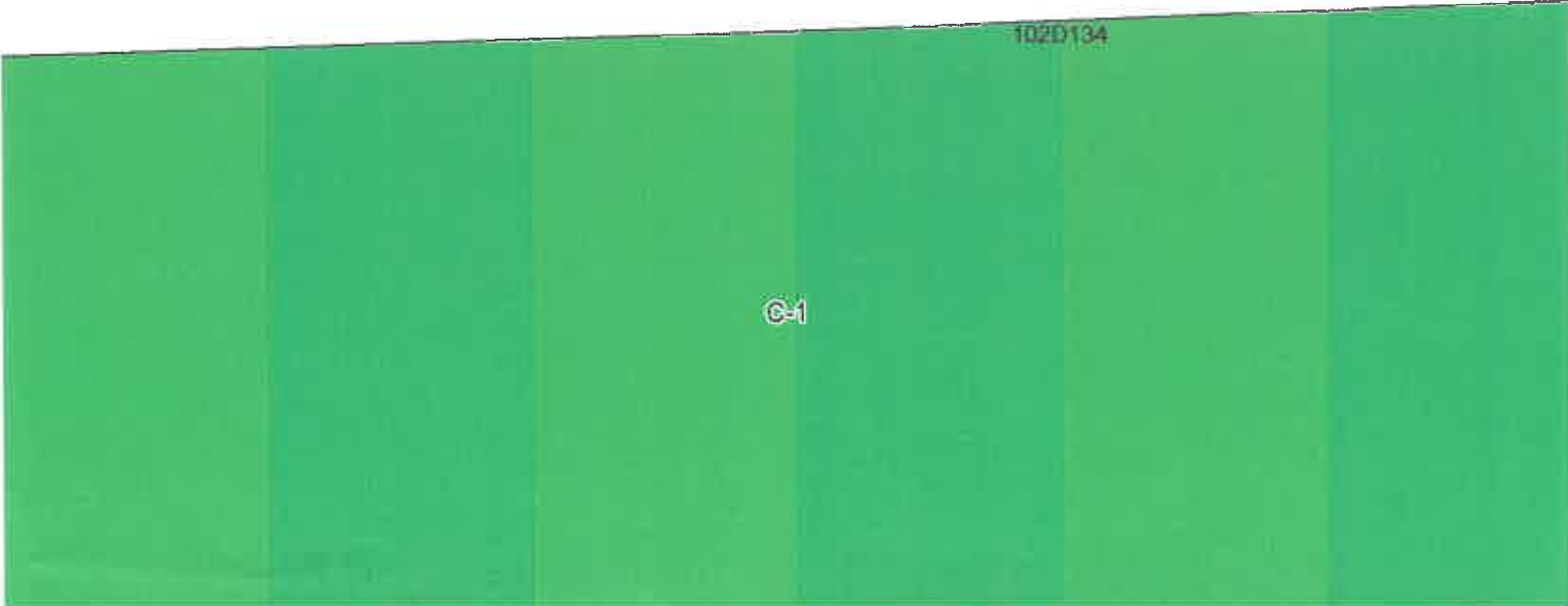
Maple Grove Regional Commission
1150 South 11th
Suite 111
Macon, Georgia 31211
(478) 733-6000
(478) 733-6011
www.mgarc.org
Email: mgarc@mgarc.org

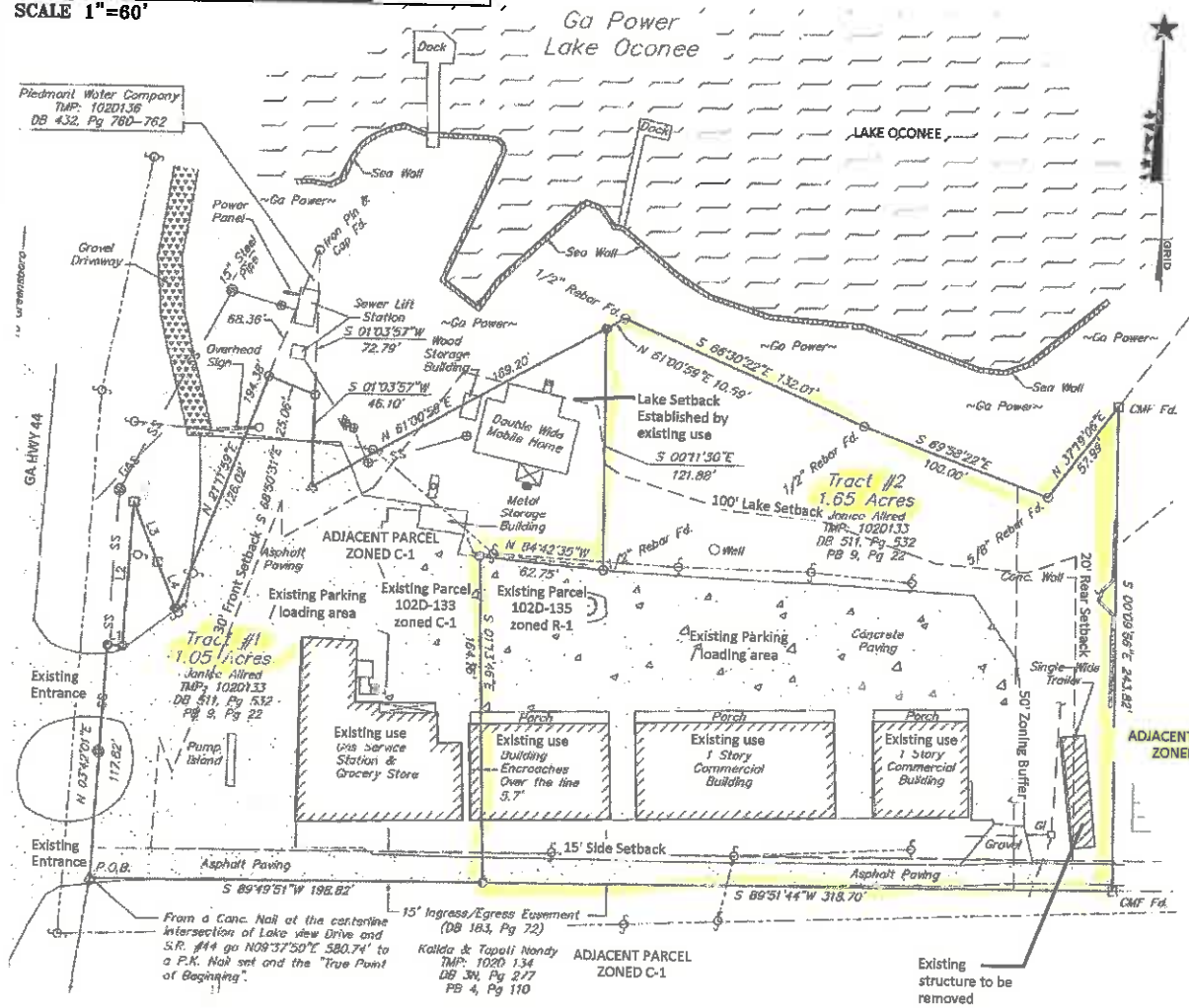
PUTNAM COUNTY, GEORGIA
FUTURE LAND USE MAPS

MAP 102D

MAP SCALE: 1" = 200' SCALE RATIO: 1:2400 DATE: SEPTEMBER 2014

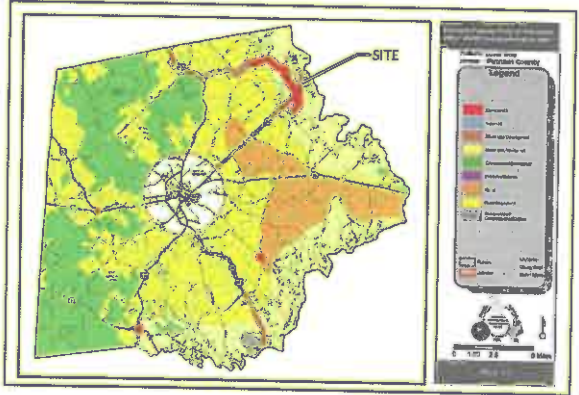
R-1
102D131





| DEVELOPMENT SUMMARY | | | |
|------------------------------|---------------|--|--|
| PARCEL | AREA IN ACRES | EXISTING USE | PROPOSED USE |
| 102D-133 | 1.65 | 5,700 SF +/- Service Station and C-Store Zoned C-1 | 5,700 SF +/- Service Station and C-Store Zoned C-1 |
| 102D-135 | 1.05 | 10,700 SF +/- General Commercial Use Zoned R-1 | 10,700 SF +/- General Commercial Use Zoned R-1 |
| Combined Parcel Total | 2.7 | | 5,700 SF +/- Service Station and C-Store and 10,700 SF General Commercial Use Zoned C-1 |

PROPOSED USE / ZONING- C1
 TOTAL AREA TO BE REZONED 1.65 ACRES
 OWNER: JANICE ALLRED & ET AL
 133 BRIAR PATCH ROAD
 EATONTON, GA 31024
 APPLICANT: HOWARD MCMICHAEL
 2800 REYNOLDS PARKWAY
 GREENSBORO, GA 30642
 706-473-1999



PROPOSED PARCEL 102D-133 AND 102D-135 TO BE COMBINED INTO 1 PARCEL
 PARCEL BOUNDARY AND EXISTING SITE INFORMATION TAKEN FROM FINAL PLAT DATED
 11/16/2013 BY COWHERD LAND SURVEYING

CONCEPT PLAN EXHIBIT
 August 28, 2018
 Proposed plan is conceptual only and subject to change.

PROPOSED ZONING EXHIBIT PARCEL 102D-133
 CONCEPTUAL PLAN EXHIBIT
 EATONTON, GEORGIA





August 30, 2018

Lisa Jackson
Director
Putnam County Planning and Development
117 Putnam Drive, Suite B
Eatonton, Georgia 31024

Subject: Parcel IDs 102D135 and 102D133

Dear Ms. Jackson:

This letter is to confirm that Piedmont Water Company (PWC) has water and sewer service available to the parcels listed above, as proposed. Please note that capacity is not guaranteed until purchased.

Please feel free to contact me at 770-255-7984 should you have any questions on this, or any other, matter.

Sincerely,

A handwritten signature in black ink, appearing to read "W. J. Matthews", with a long horizontal flourish extending to the right.

W. J. Matthews
Vice President of Operations

RCVD 2018 AUG 30

kp

IMPACT ANALYSIS

PARCEL 102D-133 PROPOSED C-1 REZONING REQUEST



Prepared By:
MCALLISTER SITE CONSULTING, LLC
1341 BEVERLY DRIVE
ATHENS, GA
706-206-5030

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Impact Study Information Page 4

Traffic Study By Applicant

Plat of Property Attachment

Existing Conditions Attachment

Existing Zoning Attachment

Conceptual Site Plan Attachment

LETTER OF INTENT – PARCEL 102D-133- PUTNAM COUNTY, GA

The site is located along highway 44 directly behind Jerry’s Bait and Tackle and has over 200 LF of Lake Oconee frontage. Currently the proposed site is zoned R-1. Over the years the principal use for the site has been general commercial. The owner of the site would like to bring the zoning into current Putnam County Standards. Given the commercial nature of adjacent site and current land use, our request is to re-zone as C-1.

The adjacent parcel 102D-135 is Jerry’s Bait and Tackle. Each site has been utilizing existing entrances along highway 44. In addition, the parcels are connected by paved surfaces and are cohesive in everyday use. The intent of the re-zone request includes a conceptual plan which illustrates combining the two parcels into one C-1 zoned parcel.

The conceptual plan included with application also illustrates proposed setbacks to meet current Putnam County Standards with one exception. An existing structure is located within the 100’ Lake setback. This structure is located on the existing zoned C-1 site (Parcel 102-135).

Additional information can be found on the Conceptual Zoning Exhibit and Impact Study submitted with this application.

We appreciate your consideration of our re-zone request.

Property Exhibit:



IMPACT ANALYSIS INFORMATION

ITEM #1

Is the proposed use consistent with the stated purpose of the zoning district that is being requested?

The proposed / existing use is general commercial. Use is listed as approved use within C-1 zoning guidelines

Is the proposed use suitable in view of the zoning and development of adjacent or nearby property?

The proposed parcel is located between an existing C-1 use and R-1 use. Similar development surrounds the area. Conceptual zoning exhibit illustrates required 50' buffer required for adjacent R-1 use.

Will the proposed use adversely affect the existing use, value or usability of adjacent or nearby property?

The proposed use is the same as existing use. This application if approved will bring existing site into compliance with Putnam County Zoning Ordinance. This use will not adversely affect surrounding land use.

Is the proposed use compatible with the proposed intent of the Comprehensive Plan?

The Putnam County / City of Eatonton 2007-2030 Comprehensive plan prepared by Middle Georgia RDC indicates the future land use as Commercial. The proposed development meets the intended land use of Commercial.

Are there substantial reasons why the property cannot or should not be used as currently zoned?

The property is adjacent to and shares Highway 44 access an existing C-1 use. The existing use is general commercial and should be brought into compliance with current Putnam County Standards.

Will the proposed use cause an excessive or burdensome use of public facilities or services or exceed the present or funded capabilities, including but not limited to streets, water or sewer utilities and police or fire protection?

The proposed use as illustrated by conceptual zoning exhibit is the current use. There will be no increase in demand of public facilities. Water and sewer are available by Piedmont

Water Resources. Developer will incur cost of any additions required to bring water and sewer to property.

Given the existing use of the site there is no evidence of an excessive or burdensome use of public facilities, funded capabilities, utilities or police and fire protection.

Is the proposed use supported by new or changing conditions not anticipated by the Comprehensive Plan or reflected in the existing zoning on the property or surrounding properties?

The proposed use is supported by the Comprehensive Plan and the anticipated existing and future use of Commercial.

Does the proposed use reflect a reasonable balance between the promotion of the public health, safety, and reasonable private use of the subject property?

The existing parcel has been utilized as commercial space in a residential zoned property. By re-zoning this parcel to C-1 all Putnam County Development Standards will be placed on parcel. These development standards were put in place by Putnam County to aid in the promotion of public health, safety while allowing a reasonable private use of property. Therefore, there is a reasonable balance between the promotion of public health, safety and private use.

ITEM #2 TRAFFIC ANALYSIS – (SEE ATTACHMENT)

ITEM# 3

The existing total floor area of non-residential uses as follows:

| DEVELOPMENT SUMMARY | | | |
|------------------------------|----------------------|---|--|
| PARCEL | AREA IN ACRES | EXISTING USE | PROPOSED USE |
| 102D-133 | 1.65 | 5,700 SF +/- Service Station and C-Store Zoned C-1 | 5,700 SF +/- Service Station and C-Store Zoned C-1 |
| 102D-135 | 1.05 | 10,700 SF +/- General Commercial Use Zoned R-1 | 10,700 SF +/- General Commercial Use Zoned R-1 |
| Combined Parcel Total | 2.7 | | 5,700 SF +/- Service Station and C-Store and 10,700 SF General Commercial Use Zoned C-1 |

ITEM #4

Effect on environment surrounding the area:

Natural:

Property contains no significant wetland areas within property boundary – State waters border shoreline of Lake Oconee – All state buffer requirements will be recognized. Lake Oconee. Any areas of wetlands will be protected by required buffers – Source: National wetlands Inventory (see attached).

Erosion:

The property has been previously developed as lakefront single family residence. Georgia Power permitted and approved lake sea walls are in place. Source: On site Observation

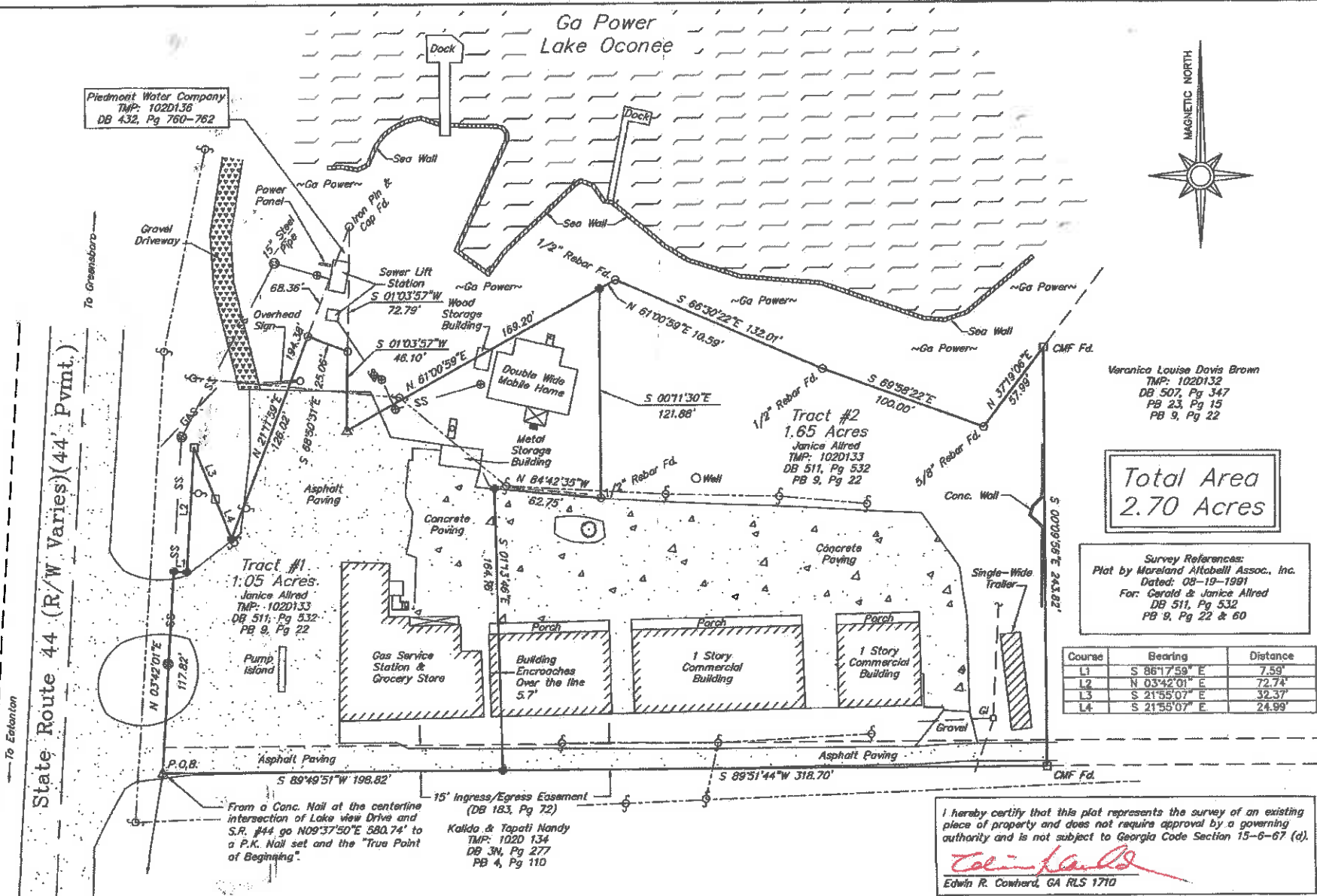
Historic:

The proposed site has no known or listed Cultural or Historical Resources located on site. Source: Putnam County / City of Eatonton 2007-2030 Comprehensive Plan Cultural and Historical Resources Map 13 prepared by Middle Georgia RDC

ITEM #5**Impact on fire protection**

Impact on Fire Protection will have no change from existing conditions

ITEM #6 – PHYSICAL CHARACTERISTICS OF SITE (SEE ATTACHMENT)**ITEM #7 – ADJACENT AND NEARBY ZONING (SEE ZONING CONCEPT PLAN)**



Survey For:

Janice W. Allred

GS Cowherd Land Surveying

Site Planning - Boundary surveys - Tree Surveys
 Plot Plans - Topographical Surveys - Subdivisions
 2890 Maxwells Road - Union Point, Ga 30689 - (706) - 769-5372

| | | |
|------------------|--|------------------------|
| G.M.D. | 389 | Putnam County, Georgia |
| Address: | 1054 Lake Oconee Pkwy. Eatonton Ga. 31024 | |
| Job Number | 2013-55-2 | Land Lot 368 |
| Tax Map No. | 102D 133 | District 3rd |
| Field work date: | 11/16/2013 | |
| Final plat date: | 11/16/2013 | |

The public records referenced on this plot are the only ones used and/or necessary to the establishment of the boundary of this property. They are not and do not constitute a title search. This plat is subject to all legal easements, right-of-ways, and covenants public and private. This plot or survey is intended for the sole use of the names listed herein any other use is strictly prohibited. In my professional opinion this plat is a true and correct representation of the land platted. The field data upon which this map or plat is based has a closure precision of one foot in 38,999 feet and an angular error of 10" per angle point and was adjusted using the compass adjustment rule. This Map or Plat has been calculated for closure and is found to be accurate to within one foot in 186,928 feet. All underground utilities are not shown hereon. This surveyor does not certify or guarantee the size, shape, pressure, material, and direction of any underground utility.

Flood Hazard Note:
 No portion of this property lies within a Flood Hazard Zone "A" as shown on F.I.R.M. Map #132370075C with an Effective Date of September 26, 2008.

Equipment Used:
 Topcon 211D
 Topcon 800AR
 Carlson GPS with HSPC RTK

Legend



- = Iron Pin & Cap Set
- = Iron Pin Found (Desc.)
- = IPF Conc. Monument
- △ = P.K. Nail Set
- ⊙ = Computed Point (No Pin)
- = Power Pole
- ⊞ = Power Transformer
- ⊞ = Telephone Pedestal
- ⊙ = Sewer Clean Out
- ⊙ = Water Valve
- ⊙ = Fire Hydrant
- ⊙ = Unknown Markers

This survey was prepared in conformity with the Technical Standards for Property Surveys in Georgia as set forth in Chapter 150-7 of the Rules of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in the Georgia Plat Act O.C.G.A. 15-6-87.

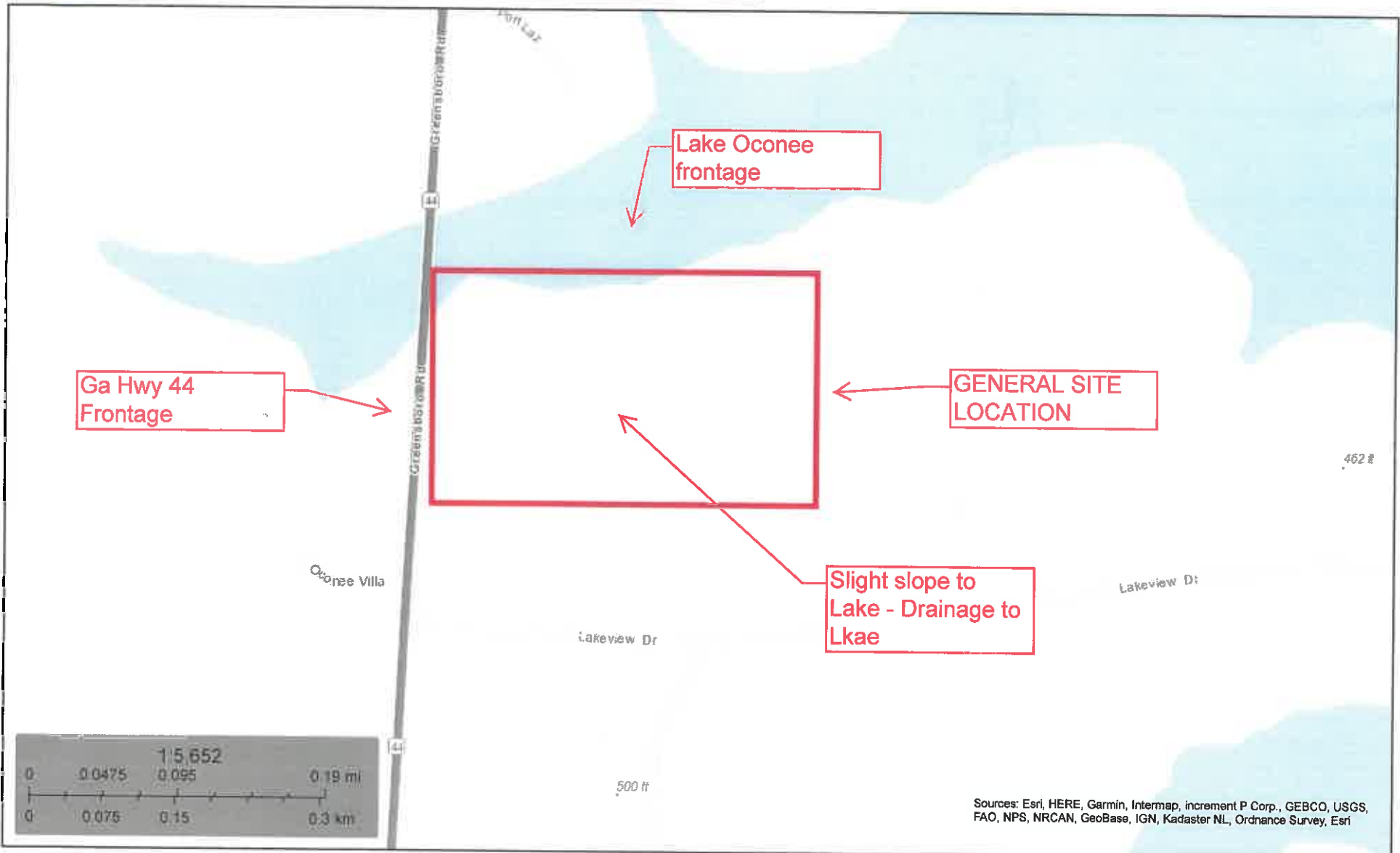


August 29, 2018

Wetlands

- | | | | | | |
|---|--------------------------------|---|-----------------------------------|---|----------|
|  | Estuarine and Marine Deepwater |  | Freshwater Emergent Wetland |  | Lake |
|  | Estuarine and Marine Wetland |  | Freshwater Forested/Shrub Wetland |  | Other |
| | |  | Freshwater Pond |  | Riverine |

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.



August 29, 2018

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

Physical Characteristics Exhibit

7. Consent Agenda
 - a. Approval of Minutes - October 5, 2018 Regular Meeting (staff-CC)
 - b. Approval of Minutes - October 5, 2018 Executive Session (staff-CC)
 - c. Authorization for Chairman to sign Authorizing Resolution for FTA Section 5311 Grant Application for FY2020 (staff-Transit)
 - d. Authorization for Chairman to sign Fire Suppression Fund Resolution (staff-Finance)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, October 5, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on October 5, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

PRESENT

Chairman Stephen Hersey
 Commissioner Kelvin Irvin
 Commissioner Daniel Brown
 Commissioner Alan Foster
 Commissioner Trevor Addison

STAFF PRESENT

County Attorney Adam Nelson
 Assistant County Manager Lisa Jackson
 County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Hersey called the meeting to order at approximately 9:03 a.m. (Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

Rev. Ford G'Segner gave the invocation.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Hersey.

Regular Business Meeting

4. Public Comments

None

5. Approval of Agenda

Chairman Hersey requested to add an item to the agenda: "Report on DATE fund committee meeting."

Motion to approve the agenda as modified.

Motion made by Commissioner Foster, Seconded by Commissioner Addison.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

6. Consent Agenda

a. Approval of Minutes - September 18, 2018 (staff-CC)

b. Approval of 2018 Alcohol License (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

(Copy of alcohol license made a part of the minutes on minute book page _____.)

7. Appeal of the Planning & Zoning Commission's decision for a request by Chris Daniels, agent for The Three Daniels, LLC for a right and rear yard setback variance at 149

Mockingbird Drive. Presently zoned R-2 [Map 030A, Parcel 011, District 1] (staff-P&D)

Mr. Daniels sent an email to request that this item been withdrawn without prejudice.

Motion to approve the withdrawal of the appeal request by Chris Daniels, agent for The Three Daniels, LLC without prejudice.

Motion made by Commissioner Irvin, Seconded by Chairman Hersey.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

8. Discussion and possible action on the issue of the aquatic weed nuisance issue in Lakes Oconee and Sinclair (AF)

The following individuals commented on the aquatic weed problems at their Lake Sinclair properties: Mr. George Morrell, Ms. George Craig (handout distributed), Mr. John (Jack) Willis (handout distributed), Mr. Dave Ludwig (handout distributed), and Ms. Rebecca Stuart. Mr. Zack Taylor from Georgia Power advised that an open house was being planned to address these issues, possibly on Monday, October 29, 2018 from 4pm-7pm. No action was taken.

9. Discussion and possible action regarding change to the 2018 BOC Meeting Schedule - cancellation of November 20, 2018 meeting (staff-CM)

Motion to cancel the November 20, 2018 BOC meeting.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

9.1 Report on DATE fund committee meeting

Chairman Hersey reported that the DATE Fund Advisory Committee met last night at 6pm with all members present and that the meeting was cordial, productive, and informative. The committee's recommendation for distribution of the FY19 DATE funds is as follows: allocate \$24,000 to ATCC (drug court), \$12,000 to PCSO (medications for inmates with drug or alcohol issues), and \$500 in reserve to DUI court; this includes releasing the reserve of \$10,000 held for DUI court. This will be presented for BOC approval at the next meeting. No action was taken.

9.2 Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session for Litigation purposes.

Motion made by Commissioner Foster, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison.

Meeting closed at approximately 10:02 a.m.

9.3 Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute an affidavit concerning the subject matter of the closed portion of the meeting

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison.

Voting Nay: Chairman Hersey.

Meeting reopened at approximately 11:42 a.m.

9.4 Action, if any, resulting from the Executive Session

No action was taken.

Reports/Announcements

10. County Manager Report

No report.

11. County Attorney Report

No report.

12. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Foster: none

Commissioner Addison: none

Chairman Hersey: none

Closing

13. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Addison.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison.

Meeting adjourned at approximately 11:44 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS

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Office of the County Clerk

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)

lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

The draft minutes of the October 5, 2018 Executive Session are available for Commissioner review in the Clerk's office.

Part of the FTA Section 5311 Grant Application for FY2020

Part C: Authorizing Resolution

The following authorizing resolution must be enacted by the governing body of the Applicant Organization and signed by the Chair of the County Commission, Mayor, or the head of the governing body or other eligible Applicant Organization, as appropriate. The authorizing resolution must be properly witnessed and notarized, including the date the notary's commission expires. The resolution should also be stamped with the notary seal as well as the seal of the county commission, city, or appropriate applicant jurisdiction. The certificate of the attesting officer must also be completed.



RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION AND THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A GRANT FOR PUBLIC TRANSPORTATION ASSISTANCE UNDER TITLE 49 U.S.C., SECTION 5311.

WHEREAS, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized (rural) areas for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, hereinafter referred to as the "Applicant",

1. That the Designated Official (Commission Chairman) hereinafter referred to as the "Official" is authorized to execute and file an application on the behalf of the Applicant, a City/County government, with the Georgia Department of Transportation to aid in the financing of public transportation assistance pursuant to Section 5311 of the Federal Transit Act.
2. That the Official is authorized to execute and file such application and assurances or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.
4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.

5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.
6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9040.1G, FTA Certifications and Assurances for Federal Assistance 2020 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
7. That the applicant has or will have available in the General Fund the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this 16th day of October 2018.

Authorized Official

Stephen J. Hersey, Chairman
Type Name and Title

Signed, sealed and delivered this 16th day of October 2018 in the presence of

Witness

Notary Public/Notary Seal

CERTIFICATE

The undersigned duly qualified and acting County Clerk of Putnam County, Lynn Butterworth, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on October 16, 2018.

Name of Certifying/Attesting Officer

(Seal)

Title of Certifying/Attesting Officer



RESOLUTION

FIRE SUPPRESSION FUND

WHEREAS, the Putnam County Board of Commissioners adopted Section 32-19, Fire Hydrants, of the Putnam County Code of Ordinances; and

WHEREAS, by the Resolution of September 2, 2016, the Board of Commissioners created a Restricted Account to fund the provisions of Section 32-19.1 (c) of the Code of Ordinances; and

WHEREAS, a portion of the 2016 ad valorem tax proceeds, in the amount of seventy-five thousand dollars (\$75,000), was placed into a Restricted Account, designated as the Fire Suppression Fund, and the budget of the Fire/Rescue Department was reduced by a similar amount; and

WHEREAS, the Putnam County Board of Commissioners desires to close the Fire Suppression Fund and transfer remaining funds to the General Fund.

NOW THEREFORE BE IT RESOLVED, funds remaining after all the 2018 fiscal year expenditures have been paid, will be transferred from the Fire Suppression Fund to the General Fund.

Adopted this 16th day of October 2018

BOARD OF COMMISSIONERS

Stephen J. Hersey, Chairman

ATTEST:

Lynn Butterworth, County Clerk

8. Appointment to the Eatonton-Putnam County Library Board (staff-CC)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

| NAME | ADDRESS | DISTRICT | BACKGROUND | APPLICATION DATE |
|--|-----------------------|-----------------|-------------------|-------------------------|
| James Michael Mize | 411 N. Madison Avenue | 2 | Retired educator | 10/3/2018 |
| | | | | |
| Mr. John Clary resigned from the Library Board. This appointment will be to fill the remainder of his term which expires 6/30/2021 | | | | |

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826
www.putnamcountyga.us

NOTICE

The Putnam County Board of Commissioners is seeking individuals to fill an unexpired term on the **Eatonton-Putnam County Library Board**. Candidates must be Putnam County residents and willing to serve until June 30, 2021, the remainder of a six year term. As a member of the Eatonton-Putnam Board you would also serve on the Uncle Remus Regional Library Board of Trustees.

Interested persons should submit an **application** to the Putnam County Board of Commissioners, 117 Putnam Drive, Suite A, Eatonton, Georgia 31024. Applications will be accepted until the positions are filled. The board application form can be found on the county website at www.putnamcountyga.us (in the "How Do I..." or "Forms & Documents" sections) or by calling 706-485-5826.

09/27/2018 & 10/04/2018

Lynn Butterworth

From: Colby Hunter <colby@uncleremus.org>
Sent: Tuesday, September 18, 2018 7:57 PM
To: Lynn Butterworth
Subject: FW: Trustee resignation

Just giving you a heads up about John.

Colby

From: John Clary [REDACTED]
Sent: Sunday, August 12, 2018 6:55 PM

[REDACTED]
Subject: Re: DRAFT Budget

Due to personal reasons, I need to resign from the Board.

On Thursday, August 9, 2018 01:17:10 PM PDT, Mary Young <mary@uncleremus.org> wrote:

Good afternoon,

As discussed during the Board meeting, please find attached the DRAFT budget. Please keep in mind that this is an incomplete draft. You will receive periodical updates as we finalize the figures.

Thank you,

Mary

Mary E. Young, J.D., M.L.I.S.

Administrative Services Librarian

706-342-4974 x 1026

mary@uncleremus.org

EATONTON-PUTNAM LIBRARY BOARD OF TRUSTEES

TRUSTEE

TERM EXPIRES

Putnam County Appointees:

| | | |
|---|--------------------------------|-------------------|
| <p>John Quinn Clary, Jr. 105 Island Court Eatonton, GA 31024 Home Phone: (706) 991-5080</p> | <p>RESIGNED 8-12-18</p> | <p>06/30/2021</p> |
|---|--------------------------------|-------------------|

| | |
|---|-------------------|
| <p>Christopher J. Bassett 302 N. Lafayette Street Eatonton, GA 31024 Work Phone: (706) 454-1210</p> | <p>06/22/2022</p> |
|---|-------------------|

| | |
|---|-------------------|
| <p>Georgette Craig 160 Rockville Springs Drive Eatonton, GA 31024</p> | <p>09/07/2024</p> |
|---|-------------------|

| | |
|--|-------------------|
| <p>Lynn Hobbs 184 Sinclair Circle Eatonton, GA 31024 (706) 485-3501 ext. 4, ext. 18 (work)</p> | <p>09/07/2024</p> |
|--|-------------------|

lynn@msgr.com

City of Eatonton Appointees:

| | |
|---|-------------------|
| <p>Patricia Hone 253 Reynolds Drive Eatonton, GA 31024 (706) 484-0865</p> | <p>06/30/2022</p> |
|---|-------------------|

| | |
|--|-------------------|
| <p>Beth Huskins 115 North Jenkins Drive Eatonton, GA 31024</p> | <p>06/30/2019</p> |
|--|-------------------|

6 year terms
Putnam County has 4 members
Appointed by BOC

Last Updated 9/21/2018

PUTNAM COUNTY BOARD OF COMMISSIONERS

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OCT 3 18 12:13PM



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 ♦ 706-923-2345 fax
www.putnamcountygga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: James Michael Mize
Address: 411 N Madison Ave
Eatonton, GA 31024
Occupation: retired educator

Home Phone: N/A
Work Phone: N/A
Cell Phone: [REDACTED]
E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:

Library Board

Which district do you live in? 1 2 3 4

Briefly explain your educational background Ed. Spec. in Ed. Administration
from Clemson

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: _____

Please explain any previous experience with State or Local Government: state employee as teacher/
educator for 44 yrs; 4 yrs was full-time w/state dept. of ed.
previously served 6 yrs as Putnam Co's representative on lib board

Briefly explain why you seek this appointment: To help promote literacy in the
community; to help ensure that all citizens of every age have the
opportunity to read & do research; In other words, I want
to see that we have informed citizens as they make
a strong community.

If appointed, I agree to serve.
James Michael Mize
Signature

10/2/18
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

Mike Mize
 411 North Madison Avenue
 Eatonton, Georgia 31024

Goal: To Provide Academic Support and Encouragement to Parents
 in a Progressive School

| | | |
|----------------|---|---|
| Skills: | PLANNING BUDGET PEER/MENTOR COORDINATION SUPERVISION TIME/SCHEDULING PROJECT MANAGEMENT | ASSESSMENT CONFERENCING TEACHING GOAL SETTING TEAM BUILDING |
|----------------|---|---|

Experience:

Administrative/Leadership:

| | |
|--|------------|
| Title I Learning and Leadership Consultant Henry County Schools, School Improvement | 2010- 2017 |
| Education & Research Specialist, Title I Division Georgia Department of Education | 2006- 2010 |
| Principal, Jasper County Primary School Jasper County Schools | 2003 -2006 |
| Principal, Statham Elementary Barrow County Schools | 1999 -2003 |
| Principal, Carnesville Elementary Franklin County Schools | 1991-1999 |
| Assistant Principal, Franklin County High School Franklin County Schools | 1985-1991 |

Teaching Background:

2008 -2017: Collaboration with Georgia Schools and Tutorial Providers on research-based teaching methods for improving student achievement.

2002-2008: Adjunct Professor, Mercer University Tift College of Education, McDonough, Ga., Instructor of *Teaching Social Studies for Elementary School Teachers*.

1988-1999: Steering committee and trainer for the development of Early Childhood Instruction in Franklin County Schools, Carnesville, Georgia.

1975-1988: High School Instructor of American Studies, U.S. History, World History, and U.S. Government at Franklin County High School, Carnesville, Georgia.

1975-1990: Coaching HS Football and HS Track - 15years Franklin County HS Offensive and Defensive Line Coach; Field Events, Track and Field Coach.

Accomplishments:

- * Co-author of the Georgia Supplemental Education Services Standards, Georgia Department of Education 2009.
- * Implementation of Learner-Focused Schools/Standard-Based Planning Model, Jasper County Primary School, 2004-2006.
- * Completion of SACS (Southern Accreditation of Colleges & Schools), School Improvement Plan, Statham Elementary, 2001.
- * Implementation of Learner-Focused Schools, Staff Development, Statham Elementary School, 1991-2001.
- * Completion of SACS (Southern Accreditation of Colleges & Schools), School Improvement Plan, Carnesville Elementary, 1998.
- * Guest Speaker at Pioneer RESA's Spring Administration Conference, "Leadership and You," 1996.
- * API (Assessment Program Instrument) Evaluator for Leadership Institute, West Georgia College, Affiliate of GAESP/NAESP, 1995-1998.
- * President of Leadership Team, Franklin County Schools, 1994.
- * Alumnus of Georgia Governor's Leadership Institute, 1990.
- * LEAD (Leadership in Educational Administration Development), Steering Committee, Planning & Implementation of Administrative Leadership Workshops for Clemson University, 1989-1992.
- * Eagle Scout, Troop 66, Royston, Georgia, 1971.

Professional Presentations:

Georgia Compensatory Educators Conference: "How to Develop Individual Student Achievement Plans," 2006, 2007, 2008, 2009.

Georgia Compensatory Educators Conference: *Implementing Supplemental Education for School Improvement and Student Achievement*, 2007.

Georgia Title-I Directors Conference: *How to Organize and prepare for a Supplemental Education Monitoring Visit*, 2008.

Professional Affiliations:

GAEL, Georgia Association of Educational Leaders.

GAESP, Georgia Association of Elementary School Principals.

PAGE, Professional Association of Georgia Educators.

Education:

| | |
|---|-----------|
| Clemson University, Clemson, South Carolina Education Specialist, (Ed. S.) Major: Educational Administration | 1985-1987 |
| University of Georgia, Athens, Georgia Masters of Education (M. Ed.) Major: Social Science Education | 1978-1979 |
| Furman University, Greenville, South Carolina Bachelor of Arts (BA) Major: Health/Physical Education/Recreation | 1972-1975 |
| Gainesville Junior College, Gainesville, Georgia | 1971-1972 |
| Franklin County High School, Carnesville, Georgia | 1967-1971 |

Backup material for agenda item:

9. Approval of Change to BOC Meeting Schedule - 11/2/18 meeting (staff-CC)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Change to November 2, 2018 BOC Meeting

Due to Advance Voting, the November 2, 2018 BOC meeting will need to be changed to a different location or different date. Choices:

- Meet on 11/2 in Room 204 (Commissioner's Conference Room)
- Meet on 11/9 in regular room (since the 11/20 meeting has been cancelled, this may be a good alternative to hold the one meeting more toward the middle of the month)
- Other

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--------------------|---------------------|--------------------|---|--------------------|
| 10-29 | 10-30 | 10-31 | 11-1 | 11-2 |
| Advance Voting 8-5 | Advance Voting 8-5 | Advance Voting 8-5 | Advance Voting 8-5 P&Z 6:30 (moving to 204) | Advance Voting 8-5 |
| 11-5 | 11-6 | 11-7 | 11-8 | 11-9 |
| | Election Day 7-7 | | | |

Backup material for agenda item:

10. Discussion and possible action concerning Service Delivery Strategy

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: PUTNAM

I. GENERAL INSTRUCTIONS:

1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

| <p>OPTION A <i>Revising or Adding to the SDS</i></p> | <p>OPTION B <i>Extending the Existing SDS</i></p> |
|---|--|
| <ol style="list-style-type: none"> 4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.) 5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2). 6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).] | <ol style="list-style-type: none"> 4. In Section IV type, "NONE." 5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).] 6. Proceed to step 7, below. <div data-bbox="841 1182 1539 1417" style="background-color: #000080; color: white; padding: 10px; text-align: center;"> <p>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp, or call the Office of Planning and Quality Growth at (404) 679-5279.</p> </div> |

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Putnam County, City of Eatonton, Putnam County Development Authority, Eatonton-Putnam Water and Sewer Authority, Hospital Authority of Putnam County, Regional Library Authority

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Ambulance, Animal Control, Building Inspection, Cemetery, Code Enforcement, Courts, E-911, Economic Development, Emergency Management, Fire Protection, Golf Course, Hospital, Indigent Defense, Inert Landfill, Jail Operations, Law Enforcement, Library, Public Transportation, Recreation, Rescue Services, Roads and Bridges, Senior Center, Sewerage Collection/Treatment, Solid Waste Collection/Recycling, Solid Waste Disposal, Stormwater Management, Street Lighting, Water Services, Zoning

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

None



SERVICE DELIVERY STRATEGY

FORM 5: Certifications for Extension of Existing SDS

Instructions: This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county.

If the strategy for providing ANY local service is being revised, FORM 5 CANNOT be used. When revisions are necessary, a submittal MUST include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.

COUNTY: PUTNAM

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

- 1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing ALL local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:

Table with 2 columns: Select 1 box, below and Type End-Year Below. The first column contains three options: February 28 (checked), June 30, and October 31. The second column contains the year 2019.

- 2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));
6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

SDS FORM 5, continued

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| JURISDICTION | TITLE | NAME | SIGNATURE | DATE |
|-------------------------|--------------|-----------------------|------------------|-------------|
| <u>CITY OF EATONTON</u> | Mayor | Walter C. Rucker, Jr. | | |
| <u>PUTNAM COUNTY</u> | Chairman | Stephen J. Hersey | | |